

## WALKERSVILLE PARKS COMMISSION MEETING MINUTES

February 1, 2023

In Attendance: Jay Lochner (Commission Chair), Mary Ann Brodie-Ennis (Commissioner Liaison), David Toohey, Patricia Rowley, Anna Newman, Kevin Conley and Kitty Baker. Also present were Ashley Bailey, Communications Specialist and Kelly Woods, Park Maintenance. Tom Gilbert, town commissioner was also in attendance.

The meeting was called to order at 7:00 p.m. by Jay. The January Meeting Minutes were motioned to be approved by Kitty, seconded by Anna and approved by all.

### **PARKS USAGE REQUESTS**

Woodsboro Post 282 – Legion Baseball. No rep, tabled for now.

Homeschool Soccer – Laura Kiefer. Requests Heritage Farm Park from March 16 – May 25, on Thursdays from 2:50 – 4:30. Average of 170 kids. GVAA approved (Laura Lebo) and insurance information presented. Kevin (Soccer Commissioner) fully supports stating a “great relationship”. A motion to accept was made by Anna, seconded by David and approved by all.

FC Frederick Scrimmagefest – Presented by David Shannon. Saturday, March 11 and Sunday, March 12 from 8-5 at HFP. Approximately 300 expected per day. Insurance was presented, Michelle signed off as GVAA rep. Dumpster and port-a-pots will be available. David mentioned that GVAA players can enter for “no charge”. Motion to accept was made by Patricia and seconded by Kevin. Approved by all.

Mid-MD Baseball Camp - Presented by Allen Haines. Desires this to be held Monday – Thursday, July 24-27 from 8:30 – 12:00 at HFP. Estimates this includes @ 20% of players from the Walkersville feeder school area. Money is donated to

GVA. Estimates 125 campers (ages 5 -12) and staff. Cost is \$150.00 per week. A motion to accept was made by Patricia, seconded by Kevin and approved by all.

Woodsboro Legion Baseball. Presented by Brian McGraw. The paperwork was sent to Ashley. Requests to use Field 5 at HFP from April – October. Insurance will be brought in by March. Motioned to accept by Patricia, seconded by Anna and approved by all.

### **PARK PLANNER UPDATE**

Mary Ann stated that there is “no fee” for a proposal. It was decided to discuss Community Park (green “quiet space”), Trout Park (tree planting) and Heritage Farm Park (researching a second entrance/exit.) Joe Birch and Sean Williams are discussing this. Unsure if this will be for emergency use only or full access all the time.

As far as HFP, Kevin wondered if GVA would benefit from more fields added if some of the golf course land would be used for this. Mary Ann stated she was “not in favor”. “Is a community park and has multiple other uses”.

More ideas for the golf course were foot golf course, dog park or a track and field (mentioned by Patricia).

### **FOOT GOLF INFORMATION**

This was presented by Kevin. After research and pictures from McDaniel’s course, it was decided to convert three holes of the existing golf course (closest to the soccer fields) to foot golf. \$699 includes the holes with covers, flags, balls and instructions. Mary Ann states the next step is to get Burgess Chad Weddle’s approval (does not need to go through the commissioners). It was stated this will be used by GVA soccer. A motion to approve was made by Patricia, seconded by Kitty and approved by all.

### **PARK ACQUISITION**

This refers to the 11.8 acres to the right of the Walkersville Bowling Alley. The Burgess and Commissioners are talking about this. The county got a \$280K grant to design the Rail and Trail. If purchased, perhaps would pair with the county on

the property. The trails will be maintained by Frederick County Parks and Rec and would be 30 ft off the railroad tracks. Unaware of where it would cross over the tracks from Mill Run development.

### **TREES – HERITAGE AND TROUT PARKS**

Heritage Park – McClintock plans to plant trees March 21 and/or March 28, 2023. Dakota will contact us. We could help put the flags out for placement. This is done by McClintock with absolutely no fee (trees and planting by them).

Trout Park – Trees will be planted by the playground equipment and around the perimeter. Want to keep the open space. Have applied for a 1K grant, would be \$35.00 per tree (discounted price). Decided to plant in the fall and perhaps an auger would be beneficial. Kevin questioned whether bigger trees would be advantageous with quicker shade. Mary Ann said the \$35 trees would be 5-6’.

Tom Gilbert, Commissioner questioned our policy for memorial trees. Mary Ann explained the process and it was decided a form needs to be worked up. There is already a memorial bench form.

### **GVAA**

Michelle was not present but had sent Jay her report. Basketball is underway. There is an oversaturation of Glade gym practice times. Cannot use after February. Only have the Walkersville Elementary School Rec Center. Wrestling has had clinics with Walkersville High School students involved. Spring sports are open.

Nicky Pierre is the new Softball Commissioner.

### **KELLY REPORT**

Kelly did a park review/inspection and noticed new seat boards are needed for eight picnic tables. This cost \$70 per table and includes hardware.

The football field boards need replaced at a cost of \$150.00/2 boards. This includes the hardware.

The aluminum bleachers are missing end caps. Thirty are needed at a cost of \$400 with shipping.

A motion was made to pay for these improvements by Pat, seconded by Kevin and approved by all.

Kelly also has the new garden posts and numbers and fence boards for the Manor House parking lot. These will be installed in the spring.

### **HERITAGE FARM PARK MANOR HOUSE REPORT**

Ron Layman stated that an Eagle Scout Project will be started this Saturday and involves the cleaning out of the basement.

### **MARY ANN REPORT**

Mary Ann received an e-mail on January 11<sup>th</sup> about the possibility of having a dog show at HFP. The process was e-mailed back but no response as of now.

Also, an e-mail was received from the Disc Golf Council about having a night glow golf event at HFP. Mary Ann e-mailed this person back and no response has been received.

### **COMMISSIONER CONCERNS/REPORTS**

David questioned the camera angles at Community Park. Sean will respond to this question (an e-mail was sent to all on 2/2 about this).

He also wondered when terms are up for current Parks Commissioners. Ashley Bailey will research this and inform all at the March meeting.

Patricia – No report

Kitty – Received a call from Brenda Haines (Food Bank). Unable to get the initial call and called her back. She stated a car was unable to get out of the closed gates at HFP. Brenda then called MaryAnn who got involved. Kelly said the car was seen by the Parks Attendant, no persons were seen so the gates were locked. Kelly said the car did get out by going around the cattle gates.

Anna – No report

Kevin – No report

With there being no further business to discuss, the meeting was adjourned at 8:20. Patricia made this motion, Kevin seconded and approved by all.

The next meeting will be on March 1, 2023. Kitty will be absent and Anna has agreed to take the minutes.

Respectfully submitted,

Kitty Baker