

MINUTES  
WALKERSVILLE BURGESS & COMMISSIONERS TOWN MEETING  
July 12, 2023

The Town meeting of the Walkersville Burgess & Commissioners was called to order on Wednesday, July 12, 2023, at 7:00 p.m. Those in attendance included Burgess Chad Weddle, Commissioners Mary Ann Brodie-Ennis, Tom Gilbert, Gary Baker, and Betsey Whitmore Brannen, Town Manager Sean Williams, Planning and Zoning Administrator Susan Hauver, Director of Public Works Joe Birch, and a total of 6 citizens. Commissioner Mike McNiesh and Communications Specialist Ashley Bailey were absent. The meeting was streamed on the Town's website.

The meeting was called to order with the Pledge of Allegiance and a prayer.

1. MINUTES

*Commissioner Mary Ann Brodie-Ennis made a motion, seconded by Commissioner Tom Gilbert to approve with corrections the Town Meeting minutes of June 28,2023. The motion passed by a vote of 4-0.*

2. PUBLIC HEARING ORDINANCE 2023-04 FLOODPLAIN ORDINANCE

Planning and Zoning Administrator Susan Hauver summarized the need to update the Town's floodplain Ordinance and briefly discussed Ordinance 2023-04. There were no public comments and the public hearing was closed.

*Commissioner Gary Baker made a motion, seconded by Commissioner Tom Gilbert to approve Ordinance 2023-04 Floodplain Ordinance. There was no discussion. The motion passed 4-0.*

3. MARYLAND AND MAPLE AVENUE UPDATE

Director of Public Works Joe Birch discussed some concerns with the original paving bid, some negative results of using soil cement, the benefits of altering the original plan, and requested going with an alternative paving plan and increasing the cost of the project \$115,000. There was discussion on the cost of the project and overall timeline.

*Commissioner Mary Ann Brodie-Ennis made a motion, seconded by Commissioner Tom Gilbert to accept the contract change for the current paving plan cost of \$270,205.20 up to \$384,423.40. There was no discussion. The motion passed 4-0.*

Director Birch discussed upcoming sidewalk work that will occur over the next week. The speed bumps on Maryland Avenue will be removed, a mid-walk crosswalk will be installed on Maryland, and sidewalks will be installed at the two properties on Maryland Avenue where there is currently no sidewalk.

Beth Dayhoff of 1 Maryland Avenue discussed her concerns with the removal of the sidewalk in front of her home, the responsibility of clearing and fixing that sidewalk, and the ADA ramp that will be installed near her home.

4. ACCOUNTS PAYABLE

*Commissioner Tom Gilbert made a motion, seconded by Commissioner Betsey Whitmore Brannen to pay the bills submitted for the time period. There was no discussion. The motion passed 4-0.*

5. CHAD UPDATES, STAFF COMMENTS AND COMMISSIONER CONCERNS

Burgess Chad Weddle noted the possible addition of AED devices at the Parks.

Burgess Weddle also discussed a possible walk and memorial at a Heritage Park for Frederick County Goes Purple this year.

Burgess Weddle and Town Manager Sean Williams noted the need to transfer \$500,000 today from the General Fund investment account in to the General Fund operating checking account to cover the cost of current bills.

Manager Williams noted the previously approved check for \$10,000 was paid to the Walkersville Library for the previously approved Sun Shade Project.

Commissioner Gary Baker inquired about ARPA funding and how the funding can be spent. There was a brief discussion involving the limitations of the funding.

Director of Public Works Joseph Birch provided an update on the follow items:

1. The Green Street storm drain cleaned and video recorded on June 27<sup>th</sup>. There will be an update at the next Town Meeting to discuss options.
2. The main line valve on Revelation Avenue will be replaced on July 17<sup>th</sup>. There will be a water disruption at some point during the repair.

Burgess Weddle inquired about potential drought issues, reminded citizens to conserve water, and not to water lawns between 9 AM and 6 PM. Director Birch noted the Town does not currently have any water issues.

Planning and Zoning Administrator Susan Hauver discussed the approval from the Planning Commission to release the Comprehensive Plan for public review. A public hearing of the plan will occur on September 26<sup>th</sup>.

The Planning Commission discussed the site plan for Taqueria Los Primos located at the Circle K. The main issue is the signage at the location. The property owner will need to come to the next Planning Meeting for signage and County permit approval.

Commissioner Betsey Brannen inquired about the status of FoodPro. Administrator Hauver advised there are no updates on FoodPro with the Town and no notice has been received from Frederick County on the matter.

Burgess Weddle thanked all the citizens for putting up with and attending the Fire Company carnival. Commissioner Brannen inquired about the possibility of bringing back the buffet dinner or a second night of fireworks.

Commissioner Gary Baker thanked everyone that volunteered to help at the carnival.

Commissioner Mary Ann Brodie-Ennis announced the ribbon cutting for Creamery Park will occur on July 25<sup>th</sup> starting at 5:30 PM. The library will have a children's activity at 6:00, the historical society will discuss the history of the park, and the basketball court will be dedicated to Matthew Coleman.

Commissioner Betsey Whitmore Brannen enjoyed the carnival this year and the support for the rescue services.

Commissioner Tom Gilbert inquired if the library picked the check up from the Town office and noted the importance of the project.  
Commissioner Gilbert noted the historical society will be moving forward with the historical signs for around Town.

Commissioner Gilbert expressed frustration with State Highway not better maintaining the storm water area at Frederick Street and MD 194.

Burgess Weddle read all announcements.

#### 6. PUBLIC COMMENTS AND CONCERNS/WATERSHED UPDATE

David Delisio of 311 Silver Crest Drive thanked the Town for the fantastic fireworks and discussed concerns with vehicles speeding on Silver Crest Drive. He requested MSP enforcement and the possibility of installing stop signs at the intersection of Silver Crest and Kenwood Place.

Ron Layman of 24 W. Frederick Street discussed possible water shed events and updates to the Manor House.

#### ANNOUNCEMENTS:

- Mon., July 17 – EDC Meeting 7pm
- Wed., Aug 2 – Parks Meeting 7pm
- Tues., Aug 8 – Planning Commission Workshop 7pm
- Wed., Aug 9 – Town Meeting 7pm
- Mon., Aug 21 – EDC Meeting 7pm

Meeting adjourned at 7:58 p.m.

Sean Williams, Town Manager